

ERYICA

European Youth Information and Counselling Agency

General REPORT

of the

19th GENERAL ASSEMBLY

Kotor, Montenegro,
11-14 December 2008

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Introduction

The present text is a report of the main facts of and decisions taken by the 19th General Assembly of ERYICA, the European Youth Information and Counselling Agency.

The event was organised by Forum MNE. Main responsible persons amongst the organisers were Jelena Miljanic, Ajsa Hadzibegovic and Venera Ljusic.

Location

The 19th General assembly of ERYICA took place in the magnificent frame of the Bay of Kotor (Boka Kotorska), Montenegro, UNESCO site and the southernmost fjord of Europe.

Attached and complementarily to the General Assembly, two other events took place: a seminar “Youth Information and Youth Policy”, in Tivat (near Kotor) from Monday 08/12 to Saturday 13/12 (organised by CIJ Luxembourg, MISSS Slovenia and Forum MNE with support of SNJ, National “Youth in Action” Agency for Luxembourg and of the Council of Europe, Directorate for Youth and Sport) and the Conference “Youth Information and Youth policies Europe and Montenegro” that took place in the day 11/12 in Kotor (organised by Forum MNE).

With regard to the Seminar, the Council of Europe was also part of the event, contributing to its success with the participation of Michèle Bergdoll as one of the speakers and by inviting three experts in the field from Belarus, Russian Federation and Turkey. Participants have been invited after a pre-selection done by our colleagues of MISSS Slovenia and Forum MNE.

Through these events ERYICA hope to have contributed to the development of generalist youth information in the Western Balkans.

Participants

A list of participants is provided with in **Appendix**.

Agenda

The topics put into discussion are presented below. Please note that the list does not necessarily follow the chronological order they have been dealt with.

1. Opening of the Assembly
2. Adoption of the Agenda
3. Participation in the General Assembly: Right to Vote
4. Adoption of the Report of the 18th General Assembly
5. Reports:
 - a) Report on Activities in 2008
 - b) Financial Report, 2007:
 1. Audited Accounts
 2. Report of Internal Auditors on 2007
 - c) Treasurer's Provisional Report on Financial Situation in 2008
6. Work Programme 2008 – 2010
7. National Activities Presentations
8. Web Development
9. Quality Standards for Youth Information provided online
10. European Youth Information Day 2009
11. Training System
12. Financial Matters:
 - a) Draft Budget for 2009
 - b) Appointment of Internal Auditors for 2008
 - c) Appointment of External Auditor for 2008
13. Date and Place of the Next General Assembly
14. Other Possible Errands

Programme

The following table provides an overview of the schedule followed by participants during the Assembly

THURSDAY, 11TH DECEMBER

16:00-17.30	<p>GA OPENING SESSION:</p> <ul style="list-style-type: none"> • Marc Boes, ERYICA President • Ajsa Hadzibegovic, Forum MNE Director <p>Representative of the local City Council/Ministry of culture, media and sports</p> <p>Address to participants by guests:</p> <ul style="list-style-type: none"> • Reinhard Schwalbach (Eurodesk, President) • Milos Milenkovic (EYCA, Board) • Michèle Bergdoll (Council of Europe, Directorate Youth and Sport) <p>Introduction of participants</p>
17:30 – 17:45	Coffee Break
17:45–19:00	<p>Introduction of Staff</p> <p>Right of Vote</p> <p>Approval of the Agenda and Report of previous GA Portimão</p> <p>Financial Reports (2007 and 2008), including internal and external audits</p> <p>Forward Budget 2009</p> <p>Travel Costs Board Members</p>
	Transfer to Hotel – check-in – rest
20:00	Dinner

FRIDAY, 12TH DECEMBER

9:30 – 11:00	<p>National Presentations – 3 minutes each Member</p> <p>Strategic Priorities and Report on Activities</p>
11:00 – 11:15	Coffee break

11:15 – 12:45	Training Task Force Report Infomobil and Online Tools Meet the Street Googlemap system YIStarters'Kit
13:00 – 14:30	Lunch
14:30 – 16:00	WG 1 Training WG 2 A wish-list from ERYICA WG 3 Youth Mobility
16:00 – 16:30	Coffee Break
16:30 – 18:00	WG 5 Internet Development WG 6 Quality and R(90)7 Project Fair
19:30	Dinner
21:00	International Evening + Special Event

SATURDAY, 13TH DECEMBER

9:30 – 11:00	Reports on Working Groups 4 Networks Cooperation April 17 th European Youth Information Day
9:30 – 11:00	Wrap-up
11:00 – 11:30	Coffee break
11:30 – 13:00	Quality Standards for Internet Youth Information Guest Moussa Masumbouko to take the floor
13:00 – 21:00	Cultural programme with lunch and dinner in cooperation with Local/National government, Visit to youth information centre Kotor
14/12 Sunday	GA
09:00 – 11:00	Work Plan 2009 Forward Budget Appointment of internal auditors Appointment of external auditor Take the floor (national projects, upon signing-up) Feedback Date and Place of Next General Assembly Other Possible Errands

Documentation

Before the beginning of the General Assembly, Davide Capecchi sent an e-

mail to the ERYICA mailing list, containing as an attached file the documents that would be the basis for the discussions at the 19th General Assembly of ERYICA.

Draft Agenda

Draft Programme

Report Of 18th General Assembly (Portimão, 1-4 November 2007)

Audited Accounts For 2007

External Auditor

Internal Auditors

Strategic Priorities 2007 – 2009

1. Introduction
2. Strategies 2008/2010
3. Work Plans 2008/2010
4. Conclusion

Report On Activities In 2008

1. Network Inventory
 - 1.1 Member Organisations
 - 1.2 Cooperating Organisations
2. New Staff
3. New Headquarters
4. Training Task Force
5. Meet The Street
6. Study Visit Varna (BG) “Let’s Do It Together”
7. 4 Networks Meeting
8. European Union
9. Council Of Europe
 - 9.1 Colloquy On The Future Of Youth Information
 - 9.2 8th Conference Of Ministers Responsible For Youth
 - 9.3 Tivat Seminar “Youth Policy And Youth Information”
10. Newsletter
11. Governing Board Meetings And Bulletin
12. Meetings Between The Director And Member Organisations
13. Berlin Conference On Online Tools For Youth Information
14. Online Development
15. Infomobil Seminar And Development
16. Eryica Mailing Lists Management
17. Framework Partnership Agreement And Annual Work Plans

Financial Report 1 Jan. - 03 Dec. 2008

Draft Forward Budget For 2009

Reimbursement Of Travelling Cost For GB Meetings

Provisional List Of Participants

Opening of the Assembly

On **Thursday, 11th of December**, Marc Boes, President of ERYICA, took the floor and welcomed all participants to the 19th General Assembly of the European Youth Information and Counselling Agency.

Marc Boes thanked particularly the hosts, Forum MNE for all their efforts in the preparation and in the organisation of the event.

Then, the guests of the General Assembly took the floor.

Reinhard Schwalbach (EURODESK President) expressed that he was impressed by the new capacity of ERYICA to act. He was happy that ERYICA had found a way to share responsibilities for the sake of young people, and had created new and innovative projects.

Milos Milenkovic (EYCA Board) took the floor to congratulate ERYICA on its development and to present the state-of-art of EYCA and its projects and activities.

Michele Bergdoll (Council of Europe, Directorate for Youth and Sport) stressed in her speech that the cooperation between ERYICA and Council is taking concrete form, and that the latter is trying to develop a more strategic approach in order to involve ERYICA more. Very soon, a representative from ERYICA will have a right to be an observer in the CDEJ.

Ajsa Hadzibegovic (Director, Forum MNE) welcomed the participants of the General Assembly, expressing that this was an opportunity for them to host this event, as a way to helping to introduce youth information as a priority in the region.

The welcoming part was followed by the introduction of the participants, and of the staff members of the General Assembly.

The President of ERYICA gave the floor to every country representative in order to present the situation and the activities, realized during the past year.

Czech Republic. Julie Cakiova reported that their centre “Narodni institut deti a mladeze MSMT” has changed the name, and that they are now the National Youth Information Center.

Wales. Canllaw Online presented that they have organised some training in Kenya, and that they take part in a study visit to Finland.

CIDJ from **France** informed that they are funded from the Ministry, and it is possible that the priorities of the organisation may change.

CIDJ informed that there is a new law on Youth Information Centres in the French community of **Belgium**, and that the following year they will do the training on new technology. They also were working out a guide for teenagers.

After 25 years of work there is a recognition of youth information profession in **Spain**. INJUVE have training courses for youth information workers, through one of the oldest universities in Spain, the University of Salamanca.

As for the **Netherlands**, there is a Ministry of youth and family affairs, but the priority is put on family, however. There is a new law, where the right on information is explicitly expressed. Nevertheless, the number of youth centres is dropping down.

Alexandra Cangelosi mentioned that **Austria** is a Federal state that includes 9 independent states. She is dealing with 9 very different systems of youth information centers, and the aim is to harmonise the systems.

In **Lichtenstein**, the aims are changing: more and more young people are looking for a job.

Forum MNE from **Montenegro** informed that they have received support from the Italian Embassy for youth policy. There are two information points in Kotor and Olin, forums on school violence.

There are youth and job fairs in **Luxembourg**. On local level, there are several youth centers.

As for **Estonia**, Youth work centres are counselling and implementing policies with the Ministry of education. Estonian Youth Work Centres include 19 information centres for 1,3 million of population. Most of the information the youngsters get from the Internet. There are two main info sites about education and career.

EURODESK in **Italy** has been working to promote peer-to-peer information activities. Among others, they have organised a network of young people spending a whole year in the national civil service scheme to mainly work in secondary schools, informing the target audience about the benefits of Europe for young people.

In order to promote in Italy young people's participation in the process for building up the new 10-year EU planning on youth policy, the Eurodesk Italy national network will organize activities nationwide in 2009 to have the official

Italian position on the EU planning shaped along the lines of the European Structured Dialogue with youth.

Slovenia is still waiting for a law on youth. MISSS is operating on the national level, and there are twelve centres in their coordination.

For the last three years, incoming money in **Germany** is going for the youth information. A quality catalogue has been developed.

Youth information work is a very important issue in **Finland**. It is strongly developed by the development policies in Finland. 80 percent of youngsters have this access. The network has been growing strongly. For the last years, therefore, the decision was to slow down, and to work on quality.

In November, in **Portugal** a training took place, dealing with the youth information. It was the first time that the people from Portugal had an opportunity to attend this kind of meeting. It was in the cooperation with the European Knowledge Center.

General Secretariat for Youth in **Greece** dealing with non-formal education, is in close cooperation with Youth in Action; they address governmental and non-governmental structures.

Norway is in the process of creating 5 Infopoint groups to outreach to particular groups. In February, a discussion of new priorities is planned and surely the cooperation with the Ministry will continue.

Coalition SEGA in **Republic of Macedonia** was created in 2004 in order to prepare a national youth strategy. They are considering 8 priorities, including youth work and youth information. They are also in the process of enhancing work of NGOs.

In **Russian Federation** there is a strategy on youth, but the Ministry, responsible for implementing the strategy has recently changed twice and it is not clear who is responsible for its implementation at the moment. Youth information itself does not figure in laws.

Turkey is a big country, 65 percent are young people, but there are no explicit youth councils, youth policies. Youth work is still developing and still is in process. There exist different tools to empower and to inform young people. In 2001, a survey has been made on what the young people use. Some online tools to get information have been created; a partnership together with EURODESK Italy has been also created in order to improve the youth information in Turkey.

Croatia has become an Affiliated Member of ERYICA.

OIA organisation was recognised as a leading one in **Bosnia and Herzegovina** in the field of youth information; they deal with the largest portal for youth scholarships and jobs news, with the production and introduction of radio shows and TV broadcasted on national TV. They have the experience in peer-to-peer information.

ONO from **Serbia** is creating and publishing information, and collaborate with the Centre for Youth, work on education and youth policy and youth work. They have established a cooperation with Sweden. From 2009 they may have national youth policy, and strategic is youth information work. This makes the part of the campaign to bring the youth together.

Youth information network in **Bulgaria** is still in the Strategic Plan 2001. They started as a local structure in 1993, and now they are a national one that works with sport department and on health issues. Since 2007, there are 6 regions in Bulgaria that are making national council bodies. The major projects are realized for the poor regions, against drugs and AIDS.

Decisions

Representation at the Assembly: Voting Rights

On behalf of the Governing Board, Marc Boes presented a report concerning the representation at the Assembly, and about the voting rights of each member organisation:

- Coordinamento Nazionale Informagiovani (Italy) will be joining as a full member with effect January 2009.
- Hungary had not paid its membership for two years in a row and therefore is not a member anymore.
- Infoclick Switzerland is a new member from 2008.
- Forum MNE, Montenegro, became an Affiliated member.
- Association of Youth Information in Croatia also became an Affiliated member.
- EURODESK Italy, is not a full member anymore, according to the requirements, it is accepted as an Affiliated member.
- Bulgaria has requested a full membership, but the Board offered an Affiliated one only and an answer is awaited.

The new status of cooperation organizations received:

- Youth information Centre from Minsk (Belarus)
- ONO from Serbia

All in all there were 11 full ERYICA members present, what made 60 votes in total.

The Assembly ACCEPTED the report concerning voting rights.

Adoption of the Agenda

A provisional Agenda had been sent to the General Assembly members by the Director prior to the meeting.

The General Assembly ADOPTED the Agenda as presented above.

Adoption of the Report of the 18th General Assembly

The General Assembly APPROVED with no modifications the report of the 18th General Assembly of ERYICA (PORTIMÃO, 1-4 NOVEMBER 2007) as presented in the attached documentation.

Accounts 2007

ERYICA Treasurer Mika Pietilä presented the ERYICA Budget 2007. The report of the chartered accountant “Fiduciaire Continentale” had been sent to members prior to the meeting.

The external auditor has worked in contact with the Director and with the Treasurer during 2007 and have produced on August 28th, 2008 a statement confirming the operating results and the patrimonial status of ERYICA as of December 31st, 2007.

The internal auditors Alain Maron (CIDJ, Belgium) and Andrée Debra (CIJ, Luxembourg) stated, on December 4th, 2008 in Bruxelles and Luxembourg:

“We have been provided with the Statement of Income and Expenditure for the year 2007, as well as the Audited Accounts as of 31 December 2007 prepared by the Agency’s Chartered Accountants, the Fiduciaire Continentale.

All our questions and requests for clarifications received satisfactory replies and the full documentation justifying the financial transactions was made available to us. We have been enabled, furthermore, to verify that the amounts presented in the Audited Accounts for 2007 match the relevant bank statements and documents.

Given the raising of activities, hence the accountancy entries, that the Agency is undergoing, we suggest, for the future years, to operate the following enhancements:

- to purchase and utilise a professional accounting software, also exploring the products available online;
- to number progressively and chronologically invoices and proofs of expenses and to file them accordingly – so that correspondences can be immediately detected;
- seen that the organisation does not own any assets and that the result for 2007 is notably passive and that this situation cannot persist, to instruct the Director to work on generating enough resources during the following years

Conclusion

We recommend that the General Assembly approve the accounts presented for the year 2007 as an exact and accurate representation of the financial figures of the European Youth Information and Counselling Agency for this period".

Presenting the account 2007, Mika Pietilä stressed that there were more unexpected expenses in the budget, and there was not still any grant from the European Commission in 2007. With the help of pre-payments by some Member organizations for 2008, ERYICA could manage the temporary lack of cash flow. Such a problem was not structural.

The Assembly APPROVED the Final Accounts 2007 of ERYICA as presented in the Appendix.

Accounts 2008

Mika Pietilä presented the financial report from January 2008, as seen below, stressing the fact that being a non-profit organization, ERYICA has to submit all the accounts to the government of Luxembourg by the end of June 2009. This means that accounts for 2008 have to be approved before June 2009.

Revenues (all figures in Euro)		
<i>Membership Fees 2008</i>		
Jugendinfo.cc	AT	4050
VIP Jeugd (affiliated)	BE	2000
Fed IJ / Info AG	BE	4050
CIDJ	BE	800
Youth Board	CY	3110
NIDM	CZ	4050
UI	DK	850
ENTK	EE	2780
IJAB	DE	8800
Gen. Sec. Youth	GR	4050
HAYICO	HU	4340
NYIMC	IE	4050
CIG-Torino (affiliated)	IT	3610
“aha” (affiliated)	FL	1000
YCNI	UK	2400
Forum UI + Atlantis	NO	4050
IPJ	PT	5930
Young Scot	UK	2670
ZIPCeM	SK	4050
MISSS	SI	4050
INJUVE	ES	15275
CIU	SE	3010
Canllaw Online	UK	2400
		91375
<i>Membership Fees Prepaid in 2007</i>		
In Petto	BE	1160
Allianssi	FI	5970
Réseau français des CIJ	FR	18450
CNIEJ	LU	4050
Vereniging van JIPs	NL	4050
		33680
Total Revenues		91375

Balance Exercise 2008 (incl. prep.)

Total Revenues	125055	
Total Expenses		82175
Grand Total	42880	

Goal (20% of revenues)

25011

Expenses (all figures in Euro)	
<i>Personnel</i>	
Gross Salary - Director	42000
Extra Charges	5400
	47400
<i>Administration</i>	
Bank costs	500
Office equipment	1500
Postal	1000
Telephone & Communication	2500
Office supplies	1500
	7000
<i>Consultancy</i>	
Accountancy & Audit	2000
Salaries	500
	2500
<i>Travel and Participation</i>	
Country development	1500
Missions	1500
Statutory Meetings	1500
	4500
<i>Promotion expenses</i>	
Development webpage	5000
Infomobil.org	1000
Printed Material	1000
	7000
<i>Projects</i>	
Strategic Projects	3300
	3300
<i>Debts</i>	
CIDJ France	7975
French Administration	2000
	9975
<i>Other</i>	
	500
Total Expenses	82175

Balance 2008

Total Revenues	91375	
Total Expenses		82175
Grand Total (to reserves)	9200	
<i>Goal (10% of revenues)</i>	<i>9138</i>	

The Treasurer presented to the General Assembly the **provisional financial report** tables as below shown:

Revenues (all figures in Euro)		Paid	%	
<i>Membership Fees 2008</i>				
Jugendinfo.cc	AT	4,050.00	4,050.00	100%
VIP Jeugd	BE	4,050.00	4,050.00	100%
Fed IJ / Info AG	BE	4,050.00	4,050.00	100%
Infoclick	CH	4,050.00	4,050.00	100%
Youth Board	CY	3,110.00	3,110.00	100%
NIDM	CZ	4,050.00	4,050.00	100%
IJAB	DE	8,800.00	8,800.00	100%
ENTK	EE	2,780.00	2,780.00	100%
INJUVE	ES	15,275.00	15,275.00	100%
“aha” (affiliated)	FL	1,000.00	1,000.00	100%
Gen. Sec. Youth	GR	4,050.00	4,050.00	100%
HAYICO	HU	4,340.00		0%
NYIMC	IE	4,080.00	4,080.00	100%
CIG-Torino (affiliated)	IT	3,610.00	3,610.00	100%
Eurodesk Italia	IT	4,050.00	4,050.00	100%
Forum MNE	MN	640.00	640.00	100%
Forum UI + Atlantis	NO	4,050.00	4,050.00	100%
IPJ	PT	5,930.00	5,900.00	99%
CIU	SE	3,010.00	3,010.00	100%
MISSS	SI	4,050.00		0%
YCNI	UK	2,400.00	2,400.00	100%
Young Scot	UK	2,670.00	2,670.00	100%
Canllaw Online	UK	2,400.00	2,400.00	100%
		96,495.00	88,075.00	91%
<i>Membership Fees Prepaid in 2007</i>				
<i>In Petto</i>	BE	1,160.00		
<i>Allianssi</i>	FI	5,970.00		
<i>Réseau français des CIJ</i>	FR	18,450.00		
<i>CNIEJ</i>	LU	4,050.00		
<i>CIDJ</i>	BE	1,500.00		
<i>Vereniging van JIPs</i>	NL	4,050.00		
		35,180.00		
<i>Grants</i>				

Study Visit Varna	23,359.00	18,687.20	80%
Seminar Montenegro	23,646.00	19,876.08	84%
Meet the Street I	40,575.00	32,460.00	80%
Support for Bodies Active in the YF	35,000.00	28,000.00	80%
	122,580.00	99,023.28	81%
<i>Other</i>			
Office equipment (Gov. Luxbg)	14,000.00	0.00	0%
<i>Credits</i>			
Repayment URSSAF France	1,072.00	1,072.00	100%
Total Revenues	269,327.00	188,170.28	70%

Expenses (all figures in Euro)		At 03/12/08	
<i>Personnel – Director</i>			
Net Salary	35,698.00	30,077.44	84%
Social Security	10,800.00	8,940.22	83%
Extra Charges	5,720.00	4,279.42	75%
	52,218.00	43,297.08	83%
<i>Personnel - Second Post</i>			
Net Salary	7,650.00	4,506.07	59%
Social Security	2,500.00		
Extra Charges	1,350.00		
	11,500.00	4,506.07	39%
<i>Administration</i>			
Bank costs	750.00	299.83	40%
Office equipment	4,000.00	13,328.39	333%
Postal	700.00	394.54	56%
Telephone & Communication	3,000.00	3,327.54	111%
Office supplies	1,200.00	843.40	70%
	9,650.00	18,193.70	189%
<i>Consultancy</i>			
Development webpage	11,000.00	8,000.00	73%
Infomobil.org	1,000.00	1,000.00	
Online System Administration	1,250.00	1,248.00	100%
Accountancy & Audit	2,000.00	1,725.00	86%
Salaries	1,500.00	261.05	17%
	16,750.00	12,234.05	73%

<i>Travel and Participation</i>				
Country development	1,500.00	0.00	0%	
Missions	7,000.00	8,481.14	121%	
Statutory Meetings	3,000.00	1,790.32	60%	
	11,500.00		10,271.46	89%
<i>Promotion expenses</i>				
Stakeholders	1,000.00	1,279.69	128%	
Printed Material	2,000.00	12.00	1%	
	3,000.00		1,291.69	43%
<i>Projects</i>				
Study Visit Varna	23,359.00	18,699.97	80%	
Meet the Street	54,100.00	7,116.06	13%	
Strategic Projects	3,800.00	3,134.83	82%	
	81,259.00		28,950.86	36%
<i>Other</i>				
	2,000.00		1,945.02	97%
Total Expenses		187,877.00	€ 120,689.93	64%

Balance Exercise 2008 (forecast)

Total Revenues	269,327.00	
Total Expenses		187,877.00
Grand Total	81,450.00	

Concerning the presented tables, It can be stressed that:

- comparing the expected turnover and the actual eventual figures it appears evident that the activities of ERYICA have increased notably and that a new period of life has been initiated in the Agency.
- The result of 2008 is extremely positive and enables the Agency to recover immediately from the shortfall of 2007, due to lower costs on personnel
- The positive result consents also to move some cash to reserves for preparing the needs for 2009 of the Agency

The Assembly TOOK NOTE of the provisional accounts 2008 of ERYICA as presented above.

Draft Forward Budget for 2009

Mika Pietilä, the Treasurer presented the proposed budget of ERYICA for 2009.

Revenues (all figures in Euro)		
<i>Membership Fees / Contr. 2009</i>		
Jugendinfo.cc	AT	4,050.00
VIP Jeugd	BE	4,050.00
Fed IJ / Info AG	BE	4,050.00
In Petto	BE	1,160.00
CIDJ	BE	1,500.00
Youth Information Network (Affiliated)	BG	3,000.00
Infoclick	CH	4,050.00
Youth Board	CY	3,110.00
NIDM	CZ	4,050.00
IJAB	DE	8,800.00
ENTK	EE	2,780.00
INJUVE	ES	15,275.00
Allianssi	FI	5,970.00
“aha” (Affiliated)	FL	1,000.00
Réseau français des CIJ	FR	18,450.00
Gen. Sec. Youth	GR	4,050.00
NYIMC	IE	4,080.00
Coordinamento Informagiovani	IT	12,410.00
Eurodesk Italia (Affiliated)	IT	4,050.00
CNIEJ	LU	4,050.00
Forum MNE (Affiliated)	MN	700.00
Vereniging van JIPs	NL	4,050.00
Forum UI	NO	4,050.00
IPJ	PT	5,930.00
ONO (Coop. Org.)	RS	500.00
CIU (Affiliated)	SE	3,010.00
MISSS	SI	4,050.00
YCNi	UK	2,400.00
Young Scot	UK	2,670.00
Canllaw Online	UK	2,400.00
		139,695.00
<i>Grants</i>		

Support for Bodies Active in the YF 09	45,000.00
	45,000.00

Total Revenues	184,695.00
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Balance 2009

Total Revenues	184,695.00	
Total Expenses		153,955.33
Forecasted Result	30,739.67	

Expenses (all figures in Euro)

Personnel – Director

Director - Net Salary	35,697.48	
Second Post - Net Salary	21,360.00	
Social Security	17,537.00	
Extra Charges	8,920.00	
		83,514.48

Administration

Bank costs	750.00	
Office equipment	3,000.00	
Postal	1,000.00	
Telephone & Communication	5,000.00	
Employees Issues	2,000.00	
Office supplies	3,000.00	
		14,750.00

Consultancy

Accountancy & Audit	2,000.00	
Online Assistance	4,000.00	
Online System Administration	1,000.00	
Salaries	1,500.00	
		8,500.00

Travel and Participation

Country development	4,190.85	
Gov. Board Travel Fund	8,000.00	
Missions	10,000.00	
Statutory Meetings	4,000.00	
		26,190.85

Promotion

Stakeholders	3,000.00	
Printed Material	4,000.00	

		7,000.00
<i>Projects</i>		
Strategic Projects	5,000.00	
		5,000.00
<i>Depreciation</i>		
Furniture	3,000.00	
Equipment	3,000.00	
		6,000.00
<i>Other</i>		
		3,000.00
Total Expenses		153,955.33

Sif Vik took the floor and raised the attention of the Assembly on an inconsistency in the calculations shown on the screen and in the send documents regarding the expenses or personnel. The corrections being operated,

The Assembly APPROVED the Forward budget 2009 as shown above.

Reimbursement of travelling cost for GB meetings

At this moment there is no system for the reimbursement of the cost GB members have to make to attend GB and other meetings. This has led to a situation where, if you are willing to put in more energy and work into ERYICA, your membership actually gets more expensive. This is not only a odd situation but can lead to a situation that only organisations with enough resources are able to be active in the GB.

In the past there have been reimbursements of cost for some of the GB members. This was not based on a system or a set of criteria but by decision of the former Secretary General. Also was the possibility of reimbursement never widely advertised.

The financial situation of 2007 which drops his shadows on 2008 made it impossible for ERYICA to reimburse these cost. There is no post for it in the budget. 2009 will be the first “normal” financial year.

The system that the GB meeting is hosted by one of the GB members works fine. Since this means that every GB member has to do this normally once in the 3-year period of the mandate. For most of us it includes a lot of work and scraping the money together, but it is do-able.

Reimbursement of travelling cost for travelling to GB, JJC (partnership Council of Europe) and "Brussels" meetings seems to be quite reasonable however. One should bare in mind that JCC and Brussels meetings actually enlarging the ERYICA budget.

Since a new system for reimbursement will directly affect the finances of the organisations who have members in the GB, any decision on this subject should be taken by the GA.

Proposal:

1. to have a new clear system, which gives GB members the right to ask for reimbursement of travelling cost for GB meetings (except the one which is held just before a GA), JCC meetings and other meetings when they are asked by the GB to represent ERYICA.
2. To start this arrangement on 1-1-2009.
3. To limit the possibility for reimbursement to the most economical ticket available for travelling by plain, train or bus.
4. That when travelling by car is necessary or more logical reimburse 0,40 Euro a kilometre (customary in Luxembourg and already in place for staff members)

The Proposal of right of reimbursement of travelling costs for GB members has been APPROVED by the Assembly.

Report on Activities in 2008

Network Inventory

Member Organisations

Members of the Agency, as of 04/12/08 are **30 organisations** from **23 different countries**.

Austria (1)

jugendinfo.cc - national umbrella association of the Austrian Youth Information Centres

jugendinfo.cc - Österreichische Jugendinfos

Address: c/o Lilienbrunngrasse 18/2/41, AT - 1020 WIEN

Phone: (43+1) 216.48.44.56

Fax: (43+1) 216.48.44.55

E-Mail: info@jugendinfo.cc

Website: <http://www.infoup.at>

Belgium (5)

CIDJ - Centre d'information et de documentation pour jeunes

Address: 88 rue Haute, BE - 1000 BRUXELLES

Phone: (32+2) 219.54.12

Fax: (32+2) 219.54.13

E-Mail: cidj@cidj.be

Website: http://www.cidj.be/qui_sommes_nous/index.htm

FIJWB - Fédération Infor Jeunes Wallonie-Bruxelles

Address: Rue Henri Lemaître 25, BE - 5000 NAMUR

Phone: (32+81) 71.15.90

Fax: (32+81) 22.63.12

E-Mail: federation@inforjeunes.be

Website: <http://www.inforjeunes.be/>

In Petto - Jeugd Dienst Informatie en Preventie

Address: Diksmuidelaan 50, BE - 2600 BERCHEM-ANTWERPEN

Phone: (32+3) 366.15.20

Fax: (32+3) 366.11.58

E-Mail: mailbox@inpetto-jeugddienst.be

Website: <http://www.inpetto-jeugddienst.be/>

Infotreff

Address: Aachenerstr. 53, BE - 4700 EUPEN

Phone: (32+87) 74.41.19

Fax: (32+87) 56.09.28

E-Mail: infotreff@rdj.be

Website: <http://www.jugendinfo.be/>

VIP Jeugd - Vlaams Informatiepunt Jeugd vzw

Address: Zuidlaan 25 - 1000 Brussels

Phone: +32 (0) 2 289 06 36

Fax: +32 (0) 2 217 07 56

E-Mail: info@vipjeugd.be

Website: <http://www.vipjeugd.be/>

Cyprus (1)

Youth Board of Cyprus

Address: 62 Aglantzia Avenue, P.O. Box 20282, Aglantzia, CY - 2150
NICOSIA

Phone: (357+2) 240.26.00

Fax: (357+2) 240.27.00

E-Mail: info@youthboard.org.cy

Website: <http://www.youthboard.org.cy/>

Czech Republic (1)

NIDM - Narodni Institut deti a mládeze

Address: Samova 3, CZ - 101 00 PRAHA 10

Phone: (420) 224.225.046

Fax: (420) 224.225.046

E-Mail: cakiova@adam.cz

Website: <http://www.nidm.cz/>

Estonia (1)

ENTK - Eesti Noorsootoo Keskus

Address: 10 Uuslinna St., EE - 11415 TALLINN

Phone: +372 7350 386

Fax: +372 7350 300

E-Mail: helen.uustalu@entk.ee

Website: <http://www.entk.ee/>

Finland (1)

ALLIANSSI - Suomen Nuorisoyhteistyö Allianssi

Address: Asemapäällikönkatu 1, FI - 00520 HELSINKI

Phone: (358+20) 755.26.00

Fax: (358+20) 755.26.27

E-Mail: info@alli.fi

Website: http://www.alli.fi/index.php?lk_id=18

France (1)

CIDJ - Centre d'information et de documentation jeunesse

Address: 101 quai Branly, FR - 75740 PARIS Cedex 15

Phone: (33) 144.49.12.00

Fax: (33) 140.65.02.61

E-Mail: cidj@cidj.com

Website: <http://www.cidj.com/>

Germany (1)

IJAB - Fachstelle für Internationale Jugendarbeit der Bundesrepublik
Deutschland e.V.

Address: Godesberger Allee 142-148, DE - 53175 BONN

Phone: (49+228) 950.60

Fax: (49+228) 950.61.99

E-Mail: info@ijab.de

Website: <http://www.ijab.de/>

Greece (1)

General Secretariat for Youth

Address: Acharnon 417, GR - 111 43 ATHINAI

Phone: (30+1) 259.94.21

Fax: (30+1) 253.18.79

E-Mail: admin@athina.neagenia.gr

Website: <http://www.neagenia.gr/>

Hungary (1)

HAYICO - Magyarországi Ifjúsági Információs és Tanácsadó Irodák Szövetsége

Address: c/o IRANYTU, Pannonia utca 34, HU - 1134 BUDAPEST

Phone: (36+1) 88.32.76.31

Fax: (36+1) 88.32.76.31

E-Mail: hayico@hayico.hu

Website: <http://www.hayico.hu/>

Ireland (1)

NYIMC - National Youth Information Monitoring Committee

Address: Youth Information Resource Unit, Department of Education & Science, Block 2, Floor 2, Marlborough Street, IE - DUBLIN 1

Phone: (353+1) 889.20.14

Fax: (353+1) 889.65.36

Website: <http://www.youthinformation.ie/>

Italy (2)

Eurodesk Italy (Affiliated)

Address: Via 29 Novembre, 49 - 09123 Cagliari - Italy

Phone: +39 070.6848179

Fax: +39 070.654179

E-Mail: eryica@eurodesk.it

Website: <http://www.eurodesk.it/>

CIG - Centro Informa Giovani (Affiliated)

Address: Via delle Orfane 20, IT - 10122 TORINO

Phone: (39+011) 442.49.53

Fax: (39+011) 442.49.50

Website: http://www.comune.torino.it/infogio/e_n.htm

Liechtenstein (1)

aha - Tipps und Infos für Junge Leute (Affiliated)

Address: aha - Tipps und Infos für Junge Leute, Bahnhof, FL-9494 Schaan, Liechtenstein

Phone: 00423-232 90 20

Fax: 00423-232 93 63

E-Mail: manuela@aha.li

Website: <http://www.aha.li/>

Luxembourg (1)

CIJ - Centre Information pour Jeunes

Address: Galerie Kons, 26 place de la Gare, LU - 1616 LUXEMBOURG

Phone: (352) 26.29.32.00

Fax: (352) 26.29.32.15

E-Mail: cij@info.jeunes.lu

Website: <http://www.cij.lu/>

Montenegro (1)

FORUM MLADI I NEFORMALNA EDUKACIJA (Forum MNE) (Affiliated)

Address: ul. Bratstva i jedinstva 4 81400 Podgorica Montenegro - Crna Gora

Phone: +382 69 319 889

Fax: +382 82 602 710

E-Mail: jelena.miljanic@forum-mne.com

Website: <http://www.forum-mne.com/>

Netherlands (1)

Vereniging van JIP's

Address: c/o JIP-Rotterdam, Mathenesserlaan 173, NL - 3014 HA ROTTERDAM

Phone: (31+10) 436.57.30

Fax: (31+10) 436.57.60

E-Mail: marcboes@jip.org

Website: <http://www.jip.org/>

Norway (1)

Forum för Ungdomsinformasjonskontor

Address: c/o Tvibit Youth Centre, Fredrik Langesgt. 29, NO - 9008 TROMSO

Phone: (47+776) 978.66

Fax: (47+776) 978.71

E-Mail: sif@tvibit.net

Website: <http://unginfo.unginfo.oslo.no/sider>

Portugal (1)

IPJ - Instituto Português da Juventude

Address: Departamento de Informação, Comunicação e Relações Internacionais, Avenida da Liberdade 194, PT - 1269-051 LISBOA

Phone: (351+21) 317.92.00

Fax: (351+21) 317.92.19

E-Mail: geral@juventude.gov.pt

Website: <http://www.juventude.gov.pt/>

Slovenia (1)

MISSS - Mladinsko Informativno Svetovalno Sredisce Slovenije

Address: Kunaverjeva 2, SI - 1000 LJUBLJANA

Phone: (386+1) 510.16.75

Fax: (386+1) 510.16.70

E-Mail: misss@guest.arnes.si

Website: <http://www.misss.org/>

Spain (1)

INJUVE - Instituto de la Juventud

Address: Servicio de Información y Difusión, Calle Marqués de Riscal 16, ES - 28010 MADRID

Phone: (34+91) 363.78.00

Fax: (34+91) 319.93.38

E-Mail: injuve@mtas.es

Website: <http://www.injuve.mtas.es/>

Sweden (1)

CIU - Centrum för Internationellt Ungdomsutbyte (Affiliated)

Address: Ludvigsbergsgatan 22, SE - 118 23 STOCKHOLM

Phone: (46+8) 440.87.80

Fax: (46+8) 20.35.30

E-Mail: info@ciu.se

Website: <http://www.ciu.se/>

Switzerland (1)

Infoclick.ch

Address: Sandstrasse 5, CH-3302 Moosseedorf

Phone: +41 (0) 31 850 10 90

Fax: +41 (0) 31 850 10 21

E-Mail: welcome@infoclick.ch

Website: www.infoclick.ch

United Kingdom (3)

Canlaw Online

Address: Suite 5, The Octagon, Caerphilly Business Park, Van Road, GB - CAERPHILLY CF83 3ED

Phone: (44+29) 20.88.78.68
Fax: (44+29) 20.88.04.79
E-Mail: enquiries@canllaw-online.com
Website: <http://www.canllaw-online.com/>

YCNI - Youth Council for Northern Ireland
Address: Forestview, Purdy's Lane, GB - BELFAST BT8 7AR
Phone: (44+28) 90.64.38.82
Fax: (44+28) 90.64.38.74
E-Mail: info@ycni.org
Website: <http://www.niyouthinfo.org/>

Young Scot Enterprise
Address: Rosebery House, 9 Haymarket Terrace, GB - EDINBURGH EH12 5EZ
Phone: (44+131) 313.24.88
Fax: (44+131) 313.68.00
E-Mail: info@youngscot.org
Website: <http://www.youngscot.org/>

Cooperating Organisations

At the end of 2007, there was no clear list of organisations that had gained the status of cooperating organisations.

In order to be granted this status, an organisation has to apply formally to the Board and undergo the very same procedure as of for membership application. This is in compliance with our statutes.

Therefore, all those who were included in the cooperating mailing list have been asked to apply formally.

At the moment of writing, ONO from Serbia is the only organisation that has been granted this status, starting January 1st, 2009.

A number of organisations might apply and will therefore be enabled to participate in the activities of the Agency and be included in the mailing list. As of January 1st, 2009 it will be compulsory to be granted such a status in order to benefit for the aforementioned tools.

Strategic Priorities 2008 – 2010

1. Introduction

During the General Assembly in Portimão, Davide Capecchi presented the work plan of the Agency for the period 2007 – 2010. This document, approved by the Assembly, has also served for having our “Partnership Framework Agreement” with the European Commission approved and as a consequence a notable amount of resources has been granted to us for covering part of our administrative expenses until 2010 included.

2. Strategies 2008/2010

Davide Capecchi presented the five strategic priorities of ERYICA, with mention of some of related actions, as follows:

1. Excellence in Youth Information
a. “Task force on training”
b. Training <u>modules</u> on MBTC, “ABTC”, Coordinating Youth Information Centre Directors, Youth Participation, also in cooperation with formal education institutions
c. Set standards for trainings
d. Certification of quality for local and national training events
e. E-learning training
f. Seminar about the approaches to Quality, once clarified the meaning of such a term for ERYICA
g. Info-kit on how to open and run YIC
2. Bridging Europe in Youth Information
a. Being proactive in contacting existing and perspective members and partners
b. Creating and setting rules for a “Country Development Fund”
c. ERYICA as a coordinating and applying body for activities of job shadowing, training, study visits through members and partners
d. Promoting the Info-kit (1.g) with governments and authorities
3. Youth in Action for member and partner organisations
a. Training and informing members on Youth in Action opportunities in ERYICA as a European network
b. Flagship project on 2007-2008
c. Organising a cluster of EVS on peer-to-peer information (especially East-West)
d. Space in webpage to exchange personal skills of youth information workers
e. Youth initiatives on access to quality information (especially East-West)

4. Flagship project on youth participation, inclusion and reaching out: A Charter for Youngsters
a. Applying for this project at February 1 st , 2008 deadline
b. Possible projects:
i. A Charter for young people
ii. Book created with young people to young people on youth information in Europe: presentation of Youth Information in all member countries, ten “FAQs”, based on the Charter
iii. Cluster of EVS (“Group EVS”) through members
iv. Ask the youngsters
v. Training of youngsters on peer-to-peer information
vi. Youth Information Day on April 17 th , 2008
c. Sponsors covering at least the bank guarantee
5. Our up-to-date, dynamic, participated Charter
a. A Charter for young people
b. Analysis of practical examples on application of the Charter
c. Setting quality criteria on applying the Charter
d. Local centres can sign it, and be entrusted of ERYICA logo usage

Also due to the application for the “Framework Partnership Agreement” with the European Commission, the strategic priorities have been further elaborated. Here the result:

General Objectives

1. Providing excellence in YI

1. Bring a scientifically defined “Quality” in YI
2. To become the intellectual, documental and analytical pivot on YI
3. To stay at the frontline in providing up-to-date YI

2. Bridging Europe in YI

1. To bring a solid solidarity principle in YI
2. To contribute to the creation of the European area of values through YI
3. To participate the European way to YI with third countries, while being receptive to innovative inputs coming thereby

3. Spreading “Youth in Action” programme for members and partners

1. To explore opportunities offered by YiA programme to ERYICA as a European network
2. To seek for means of contributions to the overall success to the programme
3. To raise awareness throughout our members of the tools made available by YiA

4. Realising a flagship project: "Youth participation, inclusion and reaching out"

1. To collect and analyse best practises in the fields
2. To address systematically and on a wide scale the issue of participation of the youngsters in YI
3. To address systematically and on a wide scale the issue of social inclusion of the youngsters through YI
4. To address systematically and on a wide scale the issue of reaching out “marginal” youngsters via YI

5. Coming to an up-to-date, dynamic, participated YI

1. To reflect and bring dynamism in the development of YI, intended as a cycle
2. To come to recommend and spread participation of youngsters in YI processes
3. To enhance the potentials for the future of a broader number of youngsters

3. Work Plans 2008/2010

As an effect, specific objectives have been, are and will be pursued in the next years, in accordance with the following table:

2008	2009	2010
<ol style="list-style-type: none"> 1. Set Training Task Force 2. Standard for Minimum / Advanced Basic Training 	<ol style="list-style-type: none"> 1. Task Force on Quality in YI 2. Define Quality in YI, based upon successful 	<ol style="list-style-type: none"> 1. Organise a Seminar on Quality in YI 2. Define “Excellence” in YI 3. Collecting the

<p>Courses</p> <ol style="list-style-type: none"> 3. Set standards for entrustment of ERYICA logo to local centres and events 4. Info-kit on how to set and run a YI Centre 5. Enhancing the cooperation with Eurodesk and EYCA 6. Data collection on YI in Europe 7. Statistical and sociological elaboration of data collected on YI in Europe 	<p>experiences from members</p> <ol style="list-style-type: none"> 3. Exploring potentials of new IT tools (“web 2.0”) 4. Development of ERYICA’s website to be the portal for YI workers 5. First production of booklet on the state of art of YI in Europe 6. Starting a documentation centre on YI in Europe 7. Restructuring the training system: Minimum Basic Training, Advanced Basic Training, How to manage a YI centre 	<p>material produced by member organisations and re-elaborate them centrally</p> <ol style="list-style-type: none"> 4. Second edition of the booklet on the state of art in YI in Europe 5. Enriching the documentation centre with products and materials from member organisations 6. Integrate in web portal also YI workers from target countries
<ol style="list-style-type: none"> 1. Monitoring YI in target countries¹ 2. Contacting YI actors in target countries 3. Promoting ERYICA’s way to YI in target countries 4. Identify tools for solidarity actions throughout the network 5. Involving selected YI workers from target countries in ERYICA and ERYICA-related activities 6. Exploring means of application for YiA 	<ol style="list-style-type: none"> 1. Promoting ERYICA’s way to YI in target countries 2. Reaching target countries central YI offices 3. Monitor YI institutions in third countries 4. Analyse best practises in YI in third countries 5. To start a job shadowing project with third countries 	<ol style="list-style-type: none"> 1. Promoting ERYICA’s way to YI in target countries 2. Approach YI institutions in third countries 3. Involve YI workers from third countries in our activities 4. To collect publications on YI from third countries 5. To include YI workers from third countries in the online web portal

¹ Bosnia-Herzegovina, Serbia, Croatia, Montenegro, Macedonia (FYR of), Kosovo (in case of independence), Albania, Armenia, Georgia, Azerbaijan, Moldova, Turkey, plus EU not covered yet: Latvia, Lithuania, Bulgaria, Romania, Poland

<p>Action 3.1 “Youth in the World”</p> <ol style="list-style-type: none"> 7. Expanding the ERYICA partnership further South and East 8. Dialoguing with YI structures in third countries 		
<ol style="list-style-type: none"> 1. Collecting best practises by members 2. Identify possible projects for the years 2008-2010 3. Respect the 01/02/08 deadline for applications 4. Organising a training/work event for perspective participating members 5. Pursue accreditation as EVS hosting and sending organisation 6. Spread information about EVS and foster the enhancement and increase of projects in the network 	<ol style="list-style-type: none"> 1. Exploring possibilities of cooperation with Eurodesk and EYCA 2. Focussing on opportunities of job-shadowing, exchange of workers, EVS, youth initiatives, “Youth in the World” 3. Organising job-shadowing and networking activities with European target countries within the framework of YiA programme 	<ol style="list-style-type: none"> 1. Opening the discussion, with Eurodesk and EYCA, on initiating European Youth Campaigns 2. Organising job-shadowing and networking activities with third countries within the framework of YiA programme 3. Collecting evaluations on the application of YiA programme throughout the network
<ol style="list-style-type: none"> 1. Collecting, analysing, elaborating and facilitating the sharing of best practises by members and partners 2. Preparing a unique umbrella project involving “non- 	<ol style="list-style-type: none"> 1. Involvement of young people in finding out current information needs 2. Involvement of young people in creating and designing information products 3. Involvement of young 	<ol style="list-style-type: none"> 1. Reaching those youngsters who are at the margins of the main information streams 2. Producing information materials on participated YI 3. Organising a seminar

<p>organised” youngsters</p> <ol style="list-style-type: none"> 3. Fostering peer-to-peer events and approaches 4. Collecting and analysing best practises on information reaching “non-involved” young people 	<p>people dissemination in of information</p> <ol style="list-style-type: none"> 4. Collecting and analysing best practises in peer-to-peer approaches 5. Collecting and analysing best practises of youth participation in YI in the network 	<p>on youth participation in YI</p> <ol style="list-style-type: none"> 4. Prepare material on YI to “non-organised”, “marginal” youngsters 5. Disseminations of results by using innovative means such as the infobus, web 2.0 and the enhanced webportal
<ol style="list-style-type: none"> 1. Reflect on different levels of inclusion and participation of youngsters on YI cycle 2. Strengthen the cooperation on the European Youth Portal 3. Conference on web-based YI 4. Seminar on young wellbeing 	<ol style="list-style-type: none"> 1. Exploring means for coming to a YI Charter for youngsters (and from youngsters) 2. Collecting information on summer-jobs activities amongst the network, and work on the results with our stakeholders 3. Collecting data on peer-to-peer trainings (quality in youth information to youth) 	<ol style="list-style-type: none"> 1. YI charter for and from youngsters is ready 2. Consider reviewing the definition of youngsters as “addressees” of YI 3. Fostering exchanges of youngsters operating in peer-to-peer activities

There is also a number of forecasted outcomes:

Expected Result

1. Enhanced quality of YI
2. YI workers better trained for their YI work
3. Info-kit, promoted also in other countries
4. Eurodesk and EYCA involved in ERYICA training system
5. Definition of Quality in YI
6. Seminar on quality in YI
7. New online tools explored and applied

8. ERYICA's logo as a well recognised seal of quality in YI
9. ERYICA's website as a portal offering concrete, useful and used tools for networking to YI workers
10. Elaboration of material on YI in Europe

1. New signatories of the YI Charter, especially in target and third countries
2. New members for the ERYICA partnership
3. Mobility of YI workers
4. Youth in Action applied to actions within the network (exploiting its potentials), by members to members
5. Participation of YI workers from third countries to our activities and events
6. Recommendations on best practises in YI in third countries to member organisations
7. Feed of best practises from Europe to third countries

1. Youth in Action awareness raised throughout the partners
2. Projects benefiting from YiA successfully completed, in European target countries and in third countries
3. ERYICA's secretariat accredited for EVS host/send
4. Promotion of accreditation ongoing throughout the network

1. To success in the presented project, in all its deliverables
2. To have increased numbers of peer-to-peer activities undergone at European level
3. Documentation on how to address systematically youth inclusion and participation, demonstrating the application of its recommendations
4. Wider number of youngsters reached by YI actions, from social areas not reached before

1. YI Charter from youngsters to youngsters
2. Redefinition of youngsters as addressees of YI
3. Involvement of young people in the definition of the needs of themselves
4. Definition of Quality in peer-to-peer activities
5. Standards for trainings on peer-to-peer initiatives and workers

This plan will be constantly reviewed and discussion is open during the General Assembly in order to achieve its enhancement.

4. Conclusion

ERYICA has elaborated and presented a comprehensive an coherent three-year strategic plan that have so far encountered appraisal amongst stakeholders and members.

Nonetheless, we want to look at this plan as an ongoing process rather than a sclerotic scheme not provided with the due flexibility – due by terms of matching the changing needs of our target groups and our members, yet the opportunities offered by the situations around us.

New Staff

Due to the move to Luxembourg, the personnel at ERYICA's Secretariat in Paris have discontinued their working relations with the Agency as early as July 2007.

In the period July 2007 – September 2008 Davide Capecchi has therefore been the only person employed by ERYICA. Some support has been provided by jugendinfo.at, our Austrian partner, that have kindly made available the time and the work of Joëlle Verriest, a Leonardo trainee, for the fulfilment some specific yet crucial tasks in the final part of 2007.

The web-consultant Antonio De Marco and the system administrator Ivan Longhi have also assisted Davide in the development of the online tools of the Agency with external consultancy contracts. Finally, continuous help has arrived from the colleagues of Centre d'Information pour les Jeunes of Luxembourg – namely from Lia Kechagia and Andrée Debra.

Thanks to the success in our application for the Framework Partner Agreement and to a more rigorous control of the budget – both on the income and on the expenses sides – it was finally possible to launch a recruitment for a PR & Communication officer, in June 2007.

The selection process for the PR & Communication Officer has finished in August, and I am happy to introduce you the names of our new colleagues.

Mariia (Matsepa), the selected PR & Communication officer, was born in Ukraine in 1983, near to the border with Poland. She has studied political science in Kiev, graduated with honours, then studied at College of Europe in Warsaw and Brugge. She is fluent in 6 languages (Ukrainian, Polish, Russian, German, French, English) and can communicate in Italian and Spanish. She has also a thorough knowledge of European Institutions (she has worked for the EU Parliament) and of photo-editing tools.

Mariia was offered (and accepted) a 12-month starting December 1st, including a first three-month trial period. We have initiated the procedure for the work permit on Sept. 16th: due to a change in Luxemburgish labour law

and a consequent relent in procedures, at the moment of writing the work permit was not issued yet – but we are confident on that this will happen soon and that she will be able to start her work as early as January 15th, 2009.

Through the very same selection procedure we have also selected the project manager for the “Meet the Street” project. Her name is **Bénédicte** (Briot). She is Belgian, French native speaker fluent in English and Spanish, and able to communicate in Dutch. She will start working on October 1st and has been offered a contract until September 30th, 2009.

Furthermore, in order to support us in the start-up of the secretariat as well as for organising the December events, for preparing the report of the administrative grant, editing the work-plan for 2009, writing the project description of the EVS for the next deadline and for boosting the Infomobil.org project we have hired **Anna** (Roganova). She will also support all the needs of the secretariat lifting some of the administrative duties I had covered so far.

Anna is Estonian, lives in France and until September 14th was fully employed by Together, NGO active in France and Luxembourg in the youth work, especially in EVS projects. Anna has written and followed EU projects for Youth in Action and run the start-up of Together, in charge of the development of the secretariat (that she has run for some months) in Metz and Luxembourg. She is fluent in Russian, English and French besides her native Estonian.

Anna has been hired on a specific mission-oriented contract, starting September 15th for a three months period.

Copy of all work contracts are deposited by our external consultant “Payroll sarl”, charged of the administrative requirements as well as of the calculation of salary slips and taxes.

New Headquarters

In the period July 11th, 2007 – September 18th, 2008 ERYICA has worked in a room kindly made available by the Ministry of Family and integration of the Grand-Duchy of Luxembourg, at the fifth floor of Galery Kons in Luxembourg.

Due to the increase in the number of staff and of the activities of the Agency, ERYICA has moved to larger premises at the second floor of the same building, close to the colleagues of Centre d’Information pour Jeunes.

The Grand-Duchy of Luxembourg is covering the rental costs of the Agency and has contributed to the instalment of the new secretariat by reimbursing to us 100% of the costs related to furniture and IT equipment.

The new headquarters consists in 3 rooms and all members and partners are warmly invited to come and visit us!

Training Task Force

With decision 12-27-2008, in their meeting in Cardiff, the Board have established the Train Task Force, whose members are Heike Voggenthaler, Ajó Monzo, Paivi Pietilainen, Tanja Novakovic, Jelena Miljanic, Mick Conroy, Johan Bertels and Alexandra Cangelosi. The members were selected amongst a number of requests arrived following a specific call for applications amongst the members of the network.

The Task Force had their first meeting in Oostende (Belgium) with organisation of In Petto.

The results of the first meeting as well as an overview of the future work plan will be presented during the General Assembly.

Alexandra Cangelosi gave an overview of what has been done recently. She told that they were about to re-launch the ERYICA Training Task Force, thanking everyone involved for their volunteering and commitment.

As an interest in the training issues has always been seen during the General Assemblies, there was a meeting in Ostende, where the Work Plan for the two following years has been developed.

The plan is to define the areas of competence and, for instance, like it was already mentioned, to have the profession of youth information worker officially recognized at European level.

The new training modules will be soon available.

Meet the Street

The EU will adopt a new framework of cooperation in the field of youth between Member States in 2009, and this thematic cycle of the structured dialogue gives young people a concrete opportunity to actively participate in the shaping of European youth policies for the next decade.

ERYICA, thanks to our large presence and to the highly qualified youth workers in our network, would like to contribute to the success of such a process by actively involving a wide number of young people whom could not be reached by traditional means of communication.

This goal is being pursued through the project “Meet the Street”.

Aims

1. to involve not-organised young people;
2. to reach youngsters in different areas of Europe that could not be reached otherwise;
3. to reach out to a great number and a large variety of young people with different backgrounds;
4. to foster youngsters’ participation and initiative.

Main Actors

- 20 Youth Information Workers in 20 centres from different countries and geographical as well as social realities
 - ERYICA partner organisations in these countries
 - Young people involved in the project on a local level: interviewers and youngsters
- **40 Young Interviewers**
 - **800 Young people interviewed**

Actions

Peer-to-Peer Interviews

In order not only to gather answers, but also questions of interest for young people, groups of youngsters will be created by the ERYICA local youth information centres willing to participate in the project. These youngsters will be “the interviewers”.

The interviewers, with the support of the youth information workers of reference, will formulate questions of interest and will gather answers from peers by using mobile phones.

The gathered material will be elaborated at a local level by both the interviewers and the youth information workers.

These actions shall be repeated for the two phases of the consultation.

Meetings

Two meetings will take place.

First meeting. At the beginning of the project, interviewers and local youth information workers that are coordinating the project on a local level will meet in order to agree on the procedure and the goals of the interviews. Similar areas and strategies will be sought, in order to facilitate a comparability of answers throughout Europe. The first meeting will serve also create a sense of belongingness to the project as an international team, transversal to all countries and actors involved. The first meeting has taken place in Luxembourg in the days 04-07/12/08.

Second meeting. At the end of the first phase, the interviewers from different countries as well as youth information workers will be invited to meet in order to elaborate the gathered material to be then sent to the Commission for evaluation and feedback. Aim of the second meeting will also be to exchange the experiences and forecast strategies for the second round of interviews.

During the second meeting, prizes and diplomas will be distributed to young people as an endorsement for their work. The second meeting will take place in Rotterdam in the days 16-19/04/08.

Study Visit Varna (BG) “Let’s do it Together”

In the days 7-14/09/08, organised by Youth Information Network (Bulgaria), the Study Visit “Let’s do it together: Youth Information and Youth Participation” has taken place, gathering 35 participants from 12 countries, from current and perspective ERYICA members or from cooperating organisations especially from the Western Balkans (Slovenia, Croatia, Montenegro, Serbia).

The event has given the opportunity to participants to gain a deeper understanding on their work in the youth field and to broaden the scope of the actions of their organisations towards the generalist youth information field.

As a concrete outcome, Youth Information Network (Bulgaria) has applied for membership in the Agency, the Association of Youth Information Centres (Croatia) for affiliated membership, while ONO (Serbia) and Youth Information Centre (Belarus) have applied for the cooperating organisation status.

Youth Information Centre (Belarus) has, furthermore, stepped forward for organising the next study visit, to take place possibly in Minsk in Autumn 2009.

The project has been funded by the “Youth in Action” programme, action 3.1 (Study Visits).

4 Networks Meeting

In Nice (France), upon invitation of Eurodesk France (main organisers Bernard Charbonnel and Claire Conlon) has take place in the days 27-30/11/08 a strategic meeting of the four networks Eurodesk, European Youth Card Association, the European Youth Forum and ERYICA: “Shaping the future of Youth Information in Europe”.

Main goal of the meeting was to identify strategic synergies as well as to launch a structured, deeper cooperation amongst the four organisations at European level.

For the ERYICA network participated in the event Ljubo Raicevic, Lowri Lewis, Maite Benavides, Jorge Orlando Queiròs, Liam Curran, Lia Kechagia, Julie Cakiova, Alexandra Cangelosi, Mika Pietilä, Marc Boes and Davide Capecchi – in addition, of course, to Claire Conlon herself.

The main outcomes of this successful event will be presented to the General Assembly by one of ERYICA’s vice presidents, Claire Conlon.

European Union

Marc Boes, Alexandra Cangelosi and Davide Capecchi met in Brussels on March 11th, 2008 Mr. Pierre Mairesse (Director for Youth) and Mr. Pascal Lejeune (Head of Youth in Action Unit) for discussing possible steps of cooperation between ERYICA and the European Commission.

During the meeting, the representatives of the Commission introduced the idea of having support from ERYICA for involving young non-organised people in the new cycle of the structured dialogue, launched by the Commission for 2007.

The result of this meeting has been the project “Meet the Street”, that has been presented by Bénédicte Briot during the General Assembly. Mr. Koperdak, head of the “Youth” unit in the EC, was also be present for one day during the launching event of the project due to take place in Luxembourg in the days 05-07/12/08.

The European Commission has also contributed to our activities with grants for the administration (Framework Partnership Agreement) and for the Study Visit in Varna.

Council of Europe

Our activities with Council have been undergone within the framework partnership agreement and led by the Joint Council Committee (JCC).

The JCC met three times from the last General Assembly, in Paris and upon invitation from the Ministry of Youth and Sport of the French Republic.

ERYICA’s representation in the Committee is composed by Marc Boes, Alexandra Cangelosi, Johan Bertels and Davide Capecchi.

Newsletter

One edition of the newsletter was prepared by the Director and sent to subscribers during April 2008. Due to the vacancy of the Internet Services coordinator post, the edition has been suspended until the entering of the new PR & Communication Officer.

The next edition of the newsletter is meant to be prepared during spring 2009.

Governing Board Meetings and Bulletin

During the year 2008, the Board held three meetings.

- Meeting 25, Gent, 8–9 February 2008, organised by VIP Jeugd and In Petto (Belgium)
- Meeting 26, Paris 30 May – 1 June 2008, organised by CIDJ (France)
- Meeting 27, Cardiff 25 - 27 September 2008, organised by Canllaw Online (Wales, UK)

After each meeting of theirs, the Governing Board issued a Bulletin reaching the member organisations through the mailing list informing them about the main decisions taken. Responsible for the Bulletin and its main editor has been Mika Pietilä.

Meetings between the Director and Member Organisations

The Director has had the chance to pursue his commitment of meeting as many member organisations' representatives as possible in ad-hoc meetings, be it in formal or in informal contexts, in their respective headquarters.

During the year 2008, especially, he met:

- Infoclick.ch, Switzerland: Markus Gander, Executive Director
- CIDJ - Centre d'information et de documentation pour jeunes, Belgium: Nadia Achbani, Director
- ENTK - Eesti Noorsootoo Keskus, Estonia : Edgar Schlummer, Director
- Injuve, Spain: Maite Benavides and many regional and local coordinators and youth information workers as well as political authorities
- Eurodesk Italy: Ramon G. A. Magi, President and Fabrizio Todde, Director
- Forum för Ungdomsinformasjonskontor, Norway: Sif Vik, Director of the centre in Tromsø
- Young Scot Enterprise, Scotland (UK): all the personnel during a study visit designed by Fiona McIntyre

The above list is in addition to other opportunities in other frameworks.

Meeting the persons in charge of the management of the member organisations constitutes an important tool for keeping the network united and informed – also considered the turn-over of personnel and the difficulties of knowledge transfer amongst the personnel.

Berlin Conference on Online Tools for Youth Information

In the days 21-24/02/08, in Berlin, the “European Conference on challenges and opportunities of web based youth information and youth portals 2008” took place. The event was organised by IJAB in partnership with the European Commission - Directorate-General for Education and Culture;

BMFSFJ - Federal Ministry for Family Affairs, Senior Citizens, Women and Youth; EYCA; Eurodesk and ERYICA.

ERYICA's contributed with panellists, experts and participants to this successful event that made us reflect particularly upon the issue of quality in online information.

Online development

One of the first actions undergone in 2008 was planning the migration from the former provider, Avanzis (who has supported the online needs of the Agency for four years), to a new environment that could be managed by the ERYICA staff directly – with the aim of bypassing an evident bottleneck that was hindering all needed developments.

Furthermore, the content management system through which the pages were built was not working effectively and the graphic concept was in tremendous need of restructuring.

For these purposes Antonio de Marco was hired with a consultancy contract aiming at developing a new whole of online tools in the new environment of Bluehost. The new pages were drafted during the first half of 2008 and then presented to the Board at their meeting of Paris (June 1st, 2008).

The official release of the pages was on June 18th, 2008.

There are, at this moment, a number of tools available to members and employees of ERYICA on the new webpages: from a project-sharing system (with tag-cloud) to an interactive resources centre – while all the pages can be easily updated manually by the secretariat.

Antonio had been available during the General Assembly to present to the participants these new features and to do so more deeply in a workshop.

A presentation on online tools, present and to be implemented, had been given by Anna Roganova and Antonio de Marco.

Infomobil Seminar and Development

During May 2008, with the support of the “Youth in Action” Programme and with grants provided by the National Agency of the Netherlands, JIP Rotterdam led by Marc Boes, ERYICA President, organised a seminar for infomobil editors with the goal of presenting the new system developed by Antonio de Marco and planning the future steps of the project.

The PR & Communication officer should have been in charge of the development – but due to the delay in the issuing of the work permit of the chosen individual, Mariia Matsepa, Anna Roganova was temporarily entrusted with the management of the project.

After a needed training period, Anna prepared, also upon suggestion of the Board and on the basis of the decisions of the Rotterdam seminar, a scheme for a unique structure of each national page. This scheme has been then proposed to the editors who have then either modified themselves the pages accordingly or have requested the support of Anna for it. At the time of writing, all pages of interested editors have been adapted to the new structure.

During the General Assembly Anna Roganova and Antonio de Marco presented the state of art of a new Infomobil site and the changes that have been recently realised there.

Mr. Magi, Italian representative, asked how to operate and coordinate work at national level when there is more than one ERYICA member. It was answered that national coordination is up to the national members.

The President stressed that ERYICA does not interfere with the national members and ways of dividing tasks within a country.

ERYICA Mailing Lists Management

ERYICA used to run two mailing lists: eryica-govbd@eryica.org and eryica-announce@eryica.org, the former reaching the members of the Governing Board and the latter all members, partners and some addresses of persons that have cooperated on a certain extent with the Agency.

With the help of the system administrator Ivan Longhi, on the new server, using the software “Mailman”, have been created 3 mailing lists: board@eryica.org, cooperating@eryica.org and members@eryica.org.

As of January 2009, the addresses in the mail cooperating@eryica.org will include cooperating organisations and staff only; members@eryica.org members and affiliated members, board and secretariat; board@eryica.org the Governing Board and the Director.

All addressees of the former eryica-announce mailing list who were not members have been asked to apply formally for the cooperating organisation

status or to consider membership in the Agency in compliance with our standing orders.

Framework Partnership Agreement and Annual Work Plans

During the month of October 2007 Joëlle Verriest, on behalf of ERYICA, has undergone a number of telephone interviews with ERYICA members and partners in order to collect information on activities and events that these latter were planning to organise and run during 2008.

A summary of these activities has been included in an application for funds submitted by ERYICA to the European Commission. The summary is requested by the Commission to generically evaluate the level of effectiveness of the members of the network.

Their evaluation has been positive on the work programme, therefore a support has come to ERYICA for maintain our secretariat. What we've requested members to do now is to briefly report on the submitted plan for 2008, that was containing not ERYICA activities done by our members, but a short overview of the members activities.

These activities will then be put online and be available for online consultation on the ERYICA webpage. The content of the online text will then create the tag-cloud available on our website.

ERYICA has therefore signed with the European Commission, represented by the Executive Agency for Education and Culture, a Framework Partnership Agreement for the duration of three years that will enable us to access for each of the years of the contract an amount of 35.000 – 45.000 EUR. The funds are allocated on the basis of grant calculator assigning a maximum ceiling per permanent employee.

The same process is being undergone for 2009 by Anna from the Secretariat and will be done for 2010.

Colloquy on the future of youth information

In the days 26 and 27 November 2007, in the premises of the European Youth Centre in Budapest, the Council of Europe – ERYICA Colloquy on “The future of youth information in Europe” took place.

The Colloquy was organised in the framework of the “Partnership Agreement” between the Council of Europe and ERYICA, in force since 1997 with the purpose of promoting and developing European co-operation in youth

information and counselling, in particular by organising training activities for persons involved in youth information and counselling.

The Joint Co-ordinating Committee of the Partnership Agreement had decided during 2006 that its joint activity for 2007 should be a reflection on youth information and its place within youth policy in the context of information society.

Main aim of the Colloquy was to develop inputs concerning policy and practice in the field of youth information and counselling, which could be integrated into the political and strategic document “Council of Europe youth policy: AGENDA 2020”.

Thirty-nine participants, working in sixteen countries took part in the event. They were meant to represent all the actors concerned by youth information: providers, receivers, non-governmental and governmental parties, to debate the youth information-related key issues. The results of this reflection were also to serve as elements for clarifying the role and place of youth information policy and work within the overall Council of Europe policy in the youth field.

The main results of the Colloquy are bulleted below.

- Recommendation N. R (90) 7

Although a visionary paper for the time it was written, it needs to be revised in light of the most recent developments in youth information.

- White spots

It is recommendable that in the near future the Council will propose activities to its Member States for promoting youth information policies, structures and infrastructures in those countries that haven't explored this area of work yet. ERYICA is ready to make available its knowledge in the field to support this goal.

- Recognition of the work in the field of youth information

Over the past years, resources have been made available by national governments, local authorities and the Council in order to train workers in youth information field and to enhance their professionalism and the quality of the deliverables. More recognition could be put in place in order to acknowledge the reached level of quality in this field of work.

- Generalist approach

The Council of Europe should provide support and refer to youth information in its generalist fashion, refraining from focussing excessively on specific campaigns but rather on spreading the founding values the Council is built

upon. In this perspective, the existence of networks such as ERYICA could ensure a valuable dissemination channel.

- Youth Information and Youth Policy

It was recommended by participants that youth information must remain as one pillar of youth policy, at all levels, European, national, regional and local.

- Participation and human rights

By stressing that information is one of the main prerequisites for participation, hence crucial for the personal democratic development of young European citizens, participants in the Colloquy wished to witness the right to generalist, independent information placed permanently at the very core of the work of the Council of Europe itself in the field of youth policy.

- Partnership with the EU

As a direct consequence and for the purpose of the aforementioned grounds, youth information could be included as the fifth pillar of the cooperation between Council of Europe and European Union.

- European Knowledge Centre for Youth Policy (EKCYP).

ERYICA participants in the Colloquy were available and keen on contributing to gathering data, analysis and knowledge in the broad meaning about young people under the wish to be included in the designing- and projecting phase of the Centre whilst being enabled to utilise the analyses undertaken by and through the Centre for further developing their services.

- Not a common European standard

It appeared clearly that there is neither common model nor standard in the way youth information is perceived and structured in all countries.

- Critical selection

Face to face youth information stays as an essential, crucial mean of work in the field of youth policies.

- A transversal tool

Youth information can be used as a pivot in the overarching policies concerning youth, since it involves all aspects of a youngster's life.

- Information and Communication Technology

More cooperation might be sought and pursued with higher education and research institutions, on the positive example of the very much appreciated work undergone by M. Selwyn in the preparation of his working paper for this Colloquy.

- Co-operation with the European Youth Forum
The European Youth forum should be looked at as a privileged partner in the youth information field.

8th Conference of Ministers Responsible for Youth

In the days 10-11/10/08, in Kiev, the Ministers responsible for youth of the Council's member States met in order to discuss the paper "Agenda 2020: the future of youth policy in the Council of Europe".

Agenda 2020 is a document that contains analysis and recommendations for the development of the youth sector in the Council.

The Colloquy on Youth Information in Budapest had also been meant to provide inputs for the formulation of the draft text – that in its final and approved version mentions youth information and counselling as an important tool to be further fostered and developed.

Upon invitation of the European Youth Forum, the Director coordinated one of the four panel discussions that took place during the event.

Results of the event are available for consultation from the Secretariat.

Working groups

During the General Assembly the participants had the opportunity to take part in Working Groups, according to their choice about 5 subjects:

- Training with Alexandra Cangelosi
- ERYICA "wish-list" with Davide Capecchi
- Youth mobility
- Internet development with Marc Boes and Antonio de Marco
- Quality development

Training Report

Alexandra Cangelosi reported that the main aim of the Working group was to define the job description of a youth information worker. During the session, the group discussed and registered the main opinions about:

- 1- Tasks of the YI Worker
- 2- Competences/Profile of the YI Worker

The outcome of the reflection can be found in the table below:

Item	Description
- Search, find and collect information	Research and use information
- Systematise information	Organize the information according to it's relevance
- Marketing	Promote the services and the information
- Spreading	Make information available to public
- Adapting	To adjust the information to the target group
- Designing	Elaborate the layout to give to information
- Reliability of information and source	Make sure it's "good" information from "good" source, in terms of update, quality and trust
- Supporting and developing information skills of young people	Sometimes you have to "help" young people to "help" themselves
- Autonomy/emancipation	To contribute to young peoples integration process in the community and society
- Empowerment of young people	To contribute to provide young people with useful knowledge and skills
- Guidance; (information counselling) personalizing	Each case is one case, one has to treat each situation/young people as individual
- Counselling	To give advice
- Double check information	Make sure it's "good" and reliable
- Register	Create, keep and use a register of the services provided
- Volunteer management	Services can be provided with the help of volunteers
- Project management	Youth Worker has to be ready to propose, develop and run his/her own projects
- Networking: - Providers - Integrated (Youth Workers) - Materials dissemination	To be able to establish and run a network of contacts, specially on the surrounding community
- Personal communication skills: - Reception, 1 st contact - Interview - Client oriented	The first contact of the young people with the service is in many cases the most important

- Group communication skills; group dynamics	To be at ease when in touch with groups and aware of group dynamics
- Personal presentation/adapt to the public: - Body language - Appearance	The first contact of the young people with the youth information worker is in many cases the most important
- Psychological access	To have the right skills to adapt him/her self to each situation
- Funding	Able to raise funding for projects related to the activity
- Dealing with different targets: - Handicapped - Intercultural learning - Material access - Disabilities	Acquire the skills to respond to less but probable cases
- Personal growth development: - Life long learning	Never stopping the learning and acquiring of new competences process (when working with young people)
- Ensuring information is up-to-date/relevant	In what regards the information available and exhibited
- Young peoples' broad interest	Resource for the youth information worker and the job itself
- Linking with the community/Working context	To develop a good knowledge of the surrounding community and the people who live there
- Knowledge management: - Choice of priorities/specialisation	To know what to do with the data/information collected turning it into manageable instruments
- Internal/External organization	Having the service organized
- Creativity and Innovation	Always adapt the information tools/platforms in ways the young people will feel attracted to it
- "Infotainment" (fun)	So that young people will be motivated to engage with topics
- Knowledge trends	To be informed about the main trends affecting or interesting young people Critical analysis of relevance
- Aware of Hype	Good management in order to prevent the causing of more

	damage...
<ul style="list-style-type: none"> - ICT: - Know what is going on - Functionalities 	Always me aware of what is being more popular and attractive to young people, allowing the youth information worker to better reach the “client”
<ul style="list-style-type: none"> - Untouched/White spots 	Find ways to reach the young people who are more distant from the services, regardless the motives....

ERYICA wish-list

Davide Capecchi reported of a list of services what ERYICA offering in return of membership fees was wished and this was the objective of the working group to define the list.

Among the requests there were:

- a need of developing cooperation of SEE network
- to organise a translation of the website and the documents
- to organise job shadowings, seminars, etc. in Youth in Action Programme
- update more regularly the website (with the help of PR communication officer)
- to produce ERYICA printed material
- to create an online communication tool (similar to “1st class” in Eurodesk), or to open folders in Eurodesk system
- to create a databases with available resources in the network (e.g. combine 2.0)
- to develop further Youth Information day, and to discuss it more in advance

Youth mobility

Marc Boes reported about the outcome of the reflections in the group, where the need was:

- to stimulate young people to be more mobile
- to exercise storytelling
- would be good to have a special logo to recognize it
- to produce at national level a small booklet with youthful info
- providing free emergency calls can help to be a promotion
- to make video guides by/for young people

It is important that youth mobility info should not copy tourist info.

Recommendation (90)7

Alexandra Cangelosi presented the reflections of the group on RECOMMENDATION (90)7.

Internet development

Marc Boes reported on the reflections of the working group on website and Internet tools:

- to create more e-projects, where more local and national news will be present
- to put more documents on-line. It can be done in any language, while there is a small abstract in English
- the news have to be updated at least once a week with the help of the members
- to create an Intranet (as a request to several demands)
- to make the info more visual, inserting more pics and youtube movies
- to add short reports about seminars and conferences that are taking place
- to create a calendar about the planned events
- to create a space, like a part of the forum for looking for partners, e.g.
- Sharing 2.0 tools

Claire Conlon reported about the meeting of **4 networks cooperation**.

Quality

Marc Boes came with the proposal of a kick-off discussion about quality standards for youth information on the Internet and to continue it later, so that to form a group that will come with the final proposal.

1. Youth information on websites shall comply to all standards which are formulated in the Youth Information charter.
2. Like all youth information, Online youth information shall be accurate and up to date. On a practical level this means that it has to be visible when the information was produced.

*The proposals were to add the last update on Infomobil pages.
To set expiring date of the information, if it is known.*

3. The content shall be based on the needs of young people. This means that the content should not be a collection of all information available in a classifying system, but should be a relevant selection.
4. It shall be clear who produced the information and what the motives for producing the information were. Information on how to contact the producer shall be included.
5. Information shall always be based on a minimum of 2 sources or more.
6. The content shall be accessible for all. e.g. For persons with a visual handicap.
7. The text shall be written in a way which is understandable for the target group. E.g. if a text is written in English it should be understandable for non native speakers so “easy” English should be used.
8. If young people have the opportunity to ask a question by email it should be clear within which time limit they will receive an answer. The answer shall be personalised.
9. If young people are included in producing content (e.g. user generated content) the quality of the final content shall stay the responsibility of a trained youth information worker.
10. Feedback from young people shall be a structural part of the system. The feedback shall be evaluated and used to adjust the content.

The session finished with the presentation of the guest **Moussa Masumbuko**.

Other Possible Errands

Mr. Magi took the floor after so requesting to the chair and presented a document, attached to the present minutes. The Assembly decided not to take this document in consideration and to proceed further with no discussion on the issues raised thereby.

Closure of the Meeting

On behalf of the organisers, Jelena Miljanic manifested satisfaction for the events just concluded and the importance of them for the Youth Information development in the Region.

Everyone had a possibility to express the opinion about the organised events, and the majority expressed that the development of Youth Information in Western Balkans can be seen as concretely happening, and that it is a very positive change.

Marc Boes took then the floor thanking the organisers of the events, Forum MNE and the Assembly for their presence. Not being any further topic to discuss by any of the participants, he declared the 19th General Assembly of ERYICA closed on Sunday 14th December 2008 at 10.20

PROVISIONAL LIST OF PARTICIPANTS

SEMINAR

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